

BANDERA RIVER RANCH WATER SUPPLY CORPORATION
BOARD MEETING
May 13, 2021 2:00 PM

DIRECTORS PRESENT WERE:

Bonnie Tidball Ernie DeWinne Billy Wilson Rod Goff David Kelley

OTHERS IN ATTENDANCE WERE:

Joe Ortega Karen Antill John Zubro Bob Buck Dan Posten Kyle Dicke

There being a quorum present, the meeting was called to order by President Bonnie Tidball at 2:00 PM, May 13, 2021.

MINUTES: Directors read the Minutes of the previous meeting of April 8, 2021.

MOTION: Ernie DeWinne made a motion to accept the Minutes of the meeting of April 8, 2021. Billy Wilson seconded the motion. The Board voted unanimously to accept the Minutes, and the motion passed.

TREASURER'S REPORT: Ernie DeWinne presented the financial reports of April 2021 to the Board, noting that the WSC continues to be in good condition, financially. The Board and guests reviewed.

MOTION: Billy Wilson made a motion to accept the Treasurer's report as presented, seconded by Rod Goff - The BOD voted unanimously to accept the report, and the motion passed.

OPERATIONS REPORTS:

Field Operations: Joe Ortega reported that he had fixed a chlorine line leak at well #1; had yearly samples picked up at 181 Ranch Circle; one disconnect for nonpayment in Unit 7; and one reconnect in Unit 6. One customer asked for a disconnect of services and was disconnected. Joe had a couple customer water leaks he attended to over the weekend that Karen called him about. Joe met with the Board regarding engineers. Well #6 water meter was hit by a golf ball and broke; was replaced under warranty. Worked on three new driveways with brick pavers, two (2) new taps unit 7, sprayed weeds at driveway at well #5. Work done on zero turn mower. Joe picked up all the parts for well #7. Joe advised that the road patch on Kings Ranch Rd is not packing or holding well. Visited with Reed to move the probes to the 200,000-gallon tank, which is in the works.

Office Operations: Karen Antill reported that it has been business as usual. Sent out the Stage III letters, billing, disconnect and reconnects, monthly reports. Filled out the paperwork and sent the CCR paperwork out for John to the TCEQ certified mail. Checks meters every day, makes several calls for leaks. Karen will call the TRWA to see if we can get information on how to become an essential business during a disaster. Karen reported that she sent out two (2) violation letters for power washing, and two (2) other violations for watering outside of the Stage III watering restrictions.

Class C Licensed Operator: Billy Wilson read over John Hegemier's report. John completed the Water Loss Audit and Consumer Confidence Report. John is still in the process of reorganizing the water system records. Upcoming: 2nd Quarter DLQOR due July 10, 2021.

ITEMS FOR DISCUSSION AND BOARD ACTION:

OLD BUSINESS:

- A. Discuss and review water use restrictions and stages – Ernie reported that the pumping went up a little on all wells but suggests that we continue the Stage III Mandatory Use Restrictions until it expires at this time. The Board discussed and will continue in Stage III Mandatory Use Restrictions at least until the sixty (60) days expire and revisit at that time.

- B. Update on plant #1 electrical upgrades – Tabled. Joe has not heard from any of the two (2) electricians that he contacted. Bonnie reported that she called Danny and was advised that he would call Joe the next day and would be out the next week, still have not heard from him.

- C. Update on status of water system map – Tabled until a future meeting.
- D. Discuss future well locations- Ernie DeWinne advised that he spoke with Ted Kohutek again and is still wanting to sell his lot to the BRRWSC for a future well site. The Board discussed a couple other options and tabled until a future meeting.
- E. Discuss Annual meeting – tabled until June meeting.
- F. Discuss plans and take action on severe weather conditions plan – Tabled until a future meeting.
- G. Discuss and take action on brick pavers for new driveway construction – Tabled – waiting on the ACC. The Board discussed possibly charging a fee to install the brick pavers.

NEW BUSINESS:

- A. Report on Conference – Bonnie Tidball attended the TRWA WaterCon21 and reported some things that she learned. Bonnie reported that Louisiana is now educating school age children in water conservation. Bonnie advised that we should do an after-action report for after the freeze; what we learned from it. Bonnie said there is a form 213 which is emergency management help in times of power outages. Bonnie advised that she went to a seminar on how to create a strategic thinking board; look out 20 years in our plans and designs, core values and principles as a water board, design realistic meeting objectives. Lead and Copper revisions; goal #1 protect children with testing in schools and daycare facilities over a five (5) year period. Goal #2 get lead out of the nations drinking water. Goal #3 is to empower communities to share information. Bonnie advised that the American Water Works Association policy states (AWWA), do not do anything risky, uniform accounting system approved. Bonnie advised that we must raise rates for future growth as a fiduciary responsibility. Must have an annual meeting, bylaws and follow TCEQ regulations, budgets, annual audits, review insurance coverages. Bonnie advised that she learned that it is important that you know all the local, county, and government agencies and to attend county commissioners meeting. Bonnie went over several house bills that are being voted on as well.
- B. Discuss waiver for DRROA to use water for pool, and possible condition of approval requiring repair of DRROA water leak – Joe Ortega advised that they are aware of the leak and have spent many hours trying to find the leak and will continue to do so as time allows. The Board discussed and since it is a neighborhood pool that they will grant the waiver.
MOTION: Ernie DeWinne made a motion to approve the waiver to allow the DRROA to keep the pool filled during pool season. Billy Wilson seconded the motion. – The Board voted unanimously, and the motion passed.
- C. Discuss BCragd monitor well to be located on subdivision property – Ernie DeWinne spoke to Dave Mauk from the BCragd and he would like to see a monitoring well to monitor the water levels in the well in our subdivision; which is not in their budget until next October. Ernie advised that they must get the DRROA support on this as well. Ernie will ask Chris to put this on the next DRROA agenda.
- D. Discuss corrective action for employee retirement program – Ernie DeWinne reported that he combined the SEP/IRA which ended up being incorrect; Ernie advised that each employee would have a SEP that the employer money goes into and a Simple IRA that the employee contribution will be put into.
- E. Discuss July TRWA conference in Galveston – Bonnie Tidball advised that she would like to attend this conference because she learns so much from them. Bonnie suggested that Joe Ortega attend the meeting as well as it has a lot to with operations. Bonnie advised that Karen will be attending an Office Professional Conference in June.
- F. Discuss DR Horton new homes sprinkler systems – Joe Ortega said that they are adjusting the sprinkler systems when they install them so there are no leaks. Karen advised that she is checking the meters daily and have spoken to Kevin from DR Horton about our Stage III restrictions and a few of the new homeowners and have adjusted them to meet our Stage III restrictions.

Bonnie Tidball advised that since the holiday luncheon was canceled due to Covid she would like to reschedule and have it as a dinner instead of a luncheon so spouses can join. The Board discussed and will meet at the Old Forge at 6:00pm on May 21st for the delayed holiday dinner.

MEMBERSHIP COMMENTS:

Bonnie introduced Kyle Dicke, Engineer from M&S Engineering, based out of Spring Branch Texas, which is an independently owned company for twenty-two years now. They work for several WSC's around the central Texas area.

Bob Buck from Medina Water Supply introduced himself and wanted to come attend a Board Meeting since he heard that the BRRWSC has a professional atmosphere and great visuals. Bob advised that he has been looking at different websites and the one that Karen created is the most in depth and comprehensive website that he has seen for a WSC.

Dan Posten, President of the Medina Water Supply wanted to see a Board meeting in action and was impressed and will take a lot of information back with him.

A customer John Zubro advised that he wanted to come join a meeting to see how decisions are made and was impressed with the professionalism of the meeting, documentation and presentations, and thanked the Board for doing a great job.

ADJOURNMENT: There being no further comments, Ernie DeWinne made a motion to adjourn the meeting, seconded by Billy Wilson. The BOD voted unanimously to adjourn the meeting at 3:17 PM.

The next BOD meeting will be held on June 10, 2021.

BRRWSC PRESIDENT, BONNIE TIDBALL _____

BRRWSC SECRETARY/TREASURER, ERNIE DEWINNE _____